

ALAMEDA UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

EXHIBIT
F-5

Meeting Date: August 23, 2011

Item Title: Back-to-School Preparation Report – Staffing/Hiring Status, Modernization, Facilities, Technology, Enrollment and Textbooks

Item Type: Information

BACKGROUND: At the beginning of each new school year, AUSD provides the Board of Education with a brief update of preparation underway and completed for school start-up. This presentation will update the Board on progress made to date.

FISCAL ANALYSIS: Not Applicable

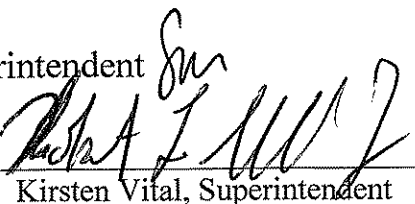
- General Fund
 Categorical Funds
 Parcel Tax Funds
\$ _____ [Savings] [Cost]
_____ Department Budget

RECOMMENDATION: This item is presented for information only.

AUSD Guiding Principle: 1. All students have the ability to achieve academic and personal success. 3. Administrators have the knowledge, leadership skills, and ability to ensure student success. 5. Accountability, transparency, and trust are necessary at all levels of the organization. 6. Allocation of funds must support our vision, mission, and guiding principles

Submitted by: Sean McPhetridge, Assistant Superintendent

Approved for Submission to Board of Education


Kirsten Vital, Superintendent for K.V.

Back – to – School Preparation Report

**Staffing/Hiring Status, Modernization, Facilities,
Technology, Enrollment and Textbooks**

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Certificated Staffing and Hiring

(as of Friday, August 12, 2011)

- 62 teachers brought back from layoff/rehire list.
- 17 Management positions filled.
(2 Elementary Principals, 7 Assistant Principals, 1 Director,
4 Coordinators, 1 Dean, 1 Behavior Specialist, 1 Psychologist)
- 44 teaching positions filled.
(29 Classroom Teachers, 12 Special Education Teachers, 1
Categorical Teacher, 2 Speech Pathologists)
- 4 Psychology Interns

Certificated Staffing and Hiring

(Positions Posted as of Friday, August 12, 2011)

- High School
 - AHS: Chemistry/Physics, English/Literacy/AVID, Algebra 1 & 2 (.4), Biology (.4), ELD/Sheltered (.4), Dance (.2), CTE Health Science/Rehab Medicine (.4)
 - EHS: Math (.4)
 - IHS: Art (.4)
- Middle School
 - WMS: PE/Spanish, 7th/8th Grade Science (.66), Grade 7/Algebra (.85)
 - LMS: 7th Grade Core, 6th/7th Grade Math, Spanish/8th Grade Core, Counselor (.5)
- Elementary School
 - Earhart: 3rd grade, 3rd Grade
 - Paden: Media Center
 - Haight: 4th Grade, 1st Grade (.4)
- Special Education
 - Behavior Specialist
 - Visually Impaired Teacher, Speech Pathologist (.66), Prep (.66)

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Facilities

Summer work completed – Phase I

- Maintenance Lead scheduled preventive maintenance work and additional assignments for trade staff through work order system.
- All trades completed a maintenance blitz at three sites this summer: Earhart, Lincoln & Encinal High School. Points below describe some of the work they completed.
 - Carpenters checked and repaired door and window hardware, repaired ceiling and floor tiles, and fixed damaged walls and counters.
 - Electricians checked and repaired lighting, switches, phones, speakers, and fire system devices; electrical and mechanical boxes were checked and cleaned.
 - Plumber checked and repaired sinks, toilets, urinals, water fountains, water main and back-flow devices.
 - HVAC Tech checked and replaced filters, worn belts and lubricated bearings in room and rooftop HVAC units; also checked ovens and refrigerator units in kitchens for normal operations.
 - PM Technicians assisted with HVAC maintenance, ceiling and floor tiles, wall repairs, and locker repairs.
 - Maintenance Trade Mechanic checked and repaired irrigation systems and assisted with plumbing repairs.
 - Groundspeople mowed, weeded, edged, fertilized, trimmed, and cleaned up debris around lawn and landscaped areas. They cleaned play yards at sites.

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Facilities

Summer work completed – Phase II

- Maintenance Lead also scheduled additional maintenance work due to district moves or needs.
- Carpenters completed extensive wall repair to childcare portable at Earhart Elementary School.
- Carpenters completed wall repairs around addition of new sinks in several rooms for Woodstock Child Development Center at Longfellow site.
- Carpenters completed extensive counter demolition, removal and rebuilding of cabinets, counters and work spaces in Alameda High School as they re-located administration, attendance and counseling offices.
- Carpenters continue to replace plexiglas for high impact glass in specified areas.
- Electricians completed rewiring in several rooms at Woodstock Education Center to accommodate computer or food service needs of Island High .
- Electricians completed rewiring at several sites for instant heat (hot water boxes) under sinks where needed for childcare or food service operations.

Facilities

Summer work Phase II continued

- Plumber completed addition of drinking fountains at Longfellow and Academy sites.
- Plumber removed old hot water heater and added instant heat box under sink in portables; PM Techs repaired flooring at Wood Middle school.
- PM Techs repaired lockers and replaced safety strips on entryway flooring.
- Maintenance staff relocated weight room out of condemned portable at Encinal High.

We also coordinated with vendors to complete additional maintenance for the District.

- Replaced damaged flooring in five classrooms and one hallway at Alameda High.
- Painting and flooring for Special Education, building of office on 1st floor, and flooring and new tackboard in offices at District Office.
- Flooring and water heater replaced in production kitchen at Encinal High.
- Flooring replaced in whole cafeteria and copy room off teachers' lounge at Encinal High.
- Carpeting removed and VCT flooring installed in two computer rooms at Encinal High.
- Demolition and removal of two condemned portables at Encinal High.
- Extensive electrical repairs to replace damaged wires/restore power at Encinal High.
- Proper installation of phone/intercom service to five portables at Encinal High.

Facilities

Summer work continued with vendors' help:

- Field renovation at four athletic fields: Lincoln, Wood, Thompson Field, Encinal High.
- Removal of lift equipment, surface clean up, and painting in high school auto shops.
- Refinishing of both main gym wood floors at both high schools.
- Striping of gym floor at Wood Middle School.
- Completed wall and floor repair in C and B portables at Wood Middle School.
- Addition of sinks and instant heat for Island High at Woodstock Ed. Center.
- Painting in classrooms and offices for Island High at Woodstock Ed. Center.
- Painting and flooring in portable 27 for Island High at Woodstock Ed. Center.
- Modification of lounge for childcare program for Island High at Woodstock Ed. Center.
- Cleaning, sealing and restriping parking lot at Woodstock Ed. Center at Longfellow.
- Addition of sinks and instant heat for Woodstock Child Development Center at Longfellow.
- Painting of classrooms for Woodstock Child Development Center at Longfellow.
- Relocation of play yard equipment for Woodstock Child Development Center at Longfellow.
- Reconstruction of courtyard and Fifth Street play yard for safety purposes at Woodstock Child Development Center at Longfellow.

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Technology

- **Aeries Student Information System:**
- Revised many Student Information System processes and improved data management.

Network Upgrade:

- Now live on AT&T Opt-E-Man fiber between all sites.
- Internal network speed at 100 megabits per second.
- Upgraded the Internet up-link to ACOE from 20 megabits per second to 40 megabits per second.
- New wireless setup at Encinal. Other schools have shown interest also.

Computers:

- Purchased off-lease computers with 5 yr. next day warranty.
- First iPad purchases and setup.
- Netbook options from AT&T with 3G and WIFI.

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Technology

Anti-Spam Filter:

- Alameda County Office of Education provides Barracuda spam and virus Firewall at no cost to the district. After initial rollout and tightening the spam filter, 72% of email is blocked.

URL/Website Filter:

- In cooperation with ACOE, we replaced Lightspeed URL filter with M86. This is a more powerful and flexible system and reporting tool but at a lower price.

Autodialer:

- Replaced SchoolMessenger with Blackboard Connect-Ed. Main reason: we have the ability now to translate and send messages in Cantonese.
- System is also saving the district \$10K.

Enrollment 11-12

Grade Level Comparisons - Regular Ed

	Actual 10-11	Projected 11-12	Difference
K-5	4339	*	*
6-8	1475	*	*
9-12	3030	*	*
Total	8844	*	*

* Updated numbers will be provided during the presentation

Enrollment 11-12

Elementary Schools

Year	Bay Farm	Earhart	Edison	Franklin	Haight
10/11	474	583	416	310	407
11/12	*	*	*	*	*
Difference	*	*	*	*	*

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Enrollment 11-12

Elementary Schools

Year	Lum	Otis	Paden	Ruby Bridges	Washington
10/11	480	472	347	591	259
11/12	*	*	*	*	*
Difference	*	*	*	*	*

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Projected Enrollment 11-12

Elementary Schools – Under/Over Capacity

	K	1st	2nd	3rd	4th	5th
East	*	*	*	*	*	*
Central	*	*	*	*	*	*
West	*	*	*	*	*	*
Totals	*	*	*	*	*	*

** Updated numbers will be provided during the presentation*

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Enrollment 11-12

Middle Schools

Year	Lincoln	Wood
10/11	911	564
11/12	*	*
Difference	*	*

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Enrollment 11-12

High Schools

Year	Alameda High School	ASTI	Island	Encinal
10/11	1717	163	185	965
11/12	*	*	*	*
Difference	*	*	*	*

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Enrollment 11-12

Three Year Comparison - Total District Regular Ed

	09-10	10-11	Projected 11-12
Projected	9316	9154	
Day 5	9441 +125	8,836 -318	Day 5 (Sept. 2 nd)
Day 10	9425 +109	8932 -222	Day 10 (Sept. 12 th)
Day 20	9446 +130	8925 -229	Day 20 (Sept. 26 th)

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Enrollment 11-12

First 20 day data collection

- Office managers at elementary will update enrollment daily between 8/16-9/12.
- Warm-body count is taken and tracked daily for the first 10 days of school and then again on the 15th and 20th day.
- After September 12th all enrolled students that have not shown are exited from our system.
- As of August 29th, if a grade is over-enrolled, school will direct all new enrollees to Student Services for placement.
- By the 20th day of the school year, all classes need to meet contractual class size maximum.

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Enrollment 11-12

Enrollment Policy – Transfers due to over enrollment

- Parents notified in writing at registration
- Ask for voluntary transfers
- Involuntary transfers redirected to other schools, based on enrollment date
 - Students on interdistrict and Allen Bill permits first
 - Redirected students (intra districts) if all the following conditions are met:
 - There is a demand on their space at the current school by a resident living within the school boundaries, and
 - There is space at the redirected student's home school, and
 - Within the first two years of being redirected. After two years, redirected students may remain at the school of attendance through the 5th, 8th or 12th grade.
 - Students residing in attendance area last

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Textbooks

- For 2011-2012, AUSD was not required and did not need to adopt any new core textbooks from the state adoption list.
- AUSD purchased:
 - K-5 math consumable books and manipulative supplies; additional K-5 reading textbooks; books for new courses at the high school level; consumable books for high school math; and additional texts at the high school level to support the opening of new course sections.

Textbooks

- New books for new courses:
 - High School \$1,942.88
- Replacement pupil editions include:
 - K-2 Mathematics \$96,968.21
 - K-2 Reading \$957.38
 - High School \$36,807.11

These purchases filled verified core instructional materials requests that were received from school sites, including special education.