

**UNADOPTED MINUTES**

**REGULAR MEETING** - The regular meeting of the Board of Education was held on the date and place mentioned above.

**CALL TO ORDER** - The meeting was called to order by President McMahon at 5:08 PM.

**PRESENT:** Jensen, McMahon, Mooney, Spencer, Tam

**ABSENT:** None.

**PUBLIC COMMENT:** None at this time.

**ADJOURN TO CLOSED SESSION:** By President McMahon at 5:09 PM to discuss Public Employee Discipline/Dismissal/Release (1 case); Conference with Labor Negotiator Laurie McLachlan-Fry: AEA, CSEA, ACSA; Conference with Legal Counsel Anticipated Litigation – Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9 (1 case); Conference with Legal Counsel Existing Litigation – Pursuant to Subdivision (a) of Section 54956.9 – Beery, Case #RG08405984 & Borikas, Case #VG08405316 (2 cases).

**RECONVENE TO PUBLIC SESSION:** by President McMahon at 6:33 PM.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE:** Led by President McMahon and Board Members.

**INTRODUCTION OF BOARD MEMBERS & STAFF:** Board Members and staff present introduced themselves.

**ADOPTION OF AGENDA/APPROVAL OF CONSENT CALENDAR**

**MOTION: Member Mooney**

**SECONDED: Member Jensen**

That the Board of Education adopt the agenda, pulling item E-7 and F-1; Member Spencer requested moving item E-8 to F-4.

**AYES:** Jensen, McMahon, Mooney, Spencer, Tam

**NOES:** None

**MOTION CARRIED**

**CONSENT CALENDAR** – The Board of Education approved the following consent items (such items are identified by a plus (+) mark in the body of these minutes):

**+Certificated Personnel Actions:** The Board of Education approved 49 appointments (Freitas, Zepeda, Braunohler, Botts, Fiesta, Johnson, Lewis, Notch, Predovic, Traiger, Wallace, Eisenman, Kleinman, Pauw, Quezon, Reed, Warfield, Morgan, Silverman, Kayler, Yan, Arnold, Baddell, Bourke, Bryant, Carroll, Chen, Garza, Giovacchini, Hakanson, Hartigan, Jones, Kelly, MacDonald, Madrid, Maggi, Manalisay, McClish, Paxton, Perkins, Pieri, Raggio, Reed, Robinson, Rockefeller, Spencer, Stickler, Tong, Yudenfreund, Yun); 1 retirement (McCarthy); 9 (Calderon, Carmona, Hathaway, Huntoon, Maduli, Mandella, Smith, Ulloa, Wesley); 1 leave of absence (Villalba).

**+Classified Personnel Actions:** The Board of Education approved 94 appointments (Elgar, Pinol, Shelby, Simmons, Torres, Calais, Lee, Harris, Jr., Jones, Jr., Milton, Ortiz-Lactaon, Chin, Coutts, Osbron, Roque, Chu, Sanchez, Miller, Stewart, Smith, Vijay, Farnan-Kelly, Mirts, Hathaway, Gregory, Anderson, Robinson, Mitchell, Coakley, Grissom, Weinreb, Moyer, Leonard, Saxton, Knox, G., Knox, L., Guinn, Jones, Hipol, Medina, Duvernay, Flores, Cohn, Edwards, Forbes, Zecher, Saban, Reynado, Honnibal, Ramierz, Brooks, Brooks-Allen, Thornton, Simon-Harris, Blea, Cruz, Ford, Rosenthal, Hodge, Llanos, Wafule, Presco, Vasquez, Parker, Bruno, Fierro, Reyna, Missagia, Landry, Brassmassery, Augustine, Barrett, Cortez, Agron, Tongson, Cox, Young, Santos, Rauen, Dagon, Shiro, Jones, Shafer, Estes, Kiser, Farnan-Kelly, Cantoria, Jacobs, Yuen-Hsia, Aron, Walker, Pardini, Anderson-Barrett, Calais); 5 resignations (Beenn, Carman, Hathaway, Irvine, Saldivar); 1 retirement (Brown); 10 changes of status (Barnes, Calais, Cruz, Garcia, McMahan, Ramos, Sacro, Torres, Walker, Williams).

**+Approval of Bill Warrants and Payroll Registers:** The Board of Education approved warrants numbered 877196-877352, 877353-877423, 877424-877440, 877441-877619, 877620-877698, 877699-877700, 877701-877782, 877783-877852, 877853-877857, 877858-877977, 877978-877981, 877982, 877983-878044, 878045-878047, 878048-878057, 878058, 878059-878214, 878216-87826, 878247-878252, 878253-878256, 878288-878316, 878317-878321, 878328-878407, 878408-878412, 851564 (voided).

**+Resolution No. 09-0050 Approval of Budget Transfers, Increase, Decreases**

**+Revision to Job Title: Director of Educational Options**

**+Approval of the Job Description, Family Support Provider and Community Outreach – Classified (Grant-Funded)**

**+Approval of Donations**

**APPROVAL OF MINUTES:** Minutes of the regular meetings of June 9 and June 23, 2009 and the special meetings of June 22 and July 14, 2009 were considered.

**MOTION: Member Mooney**

**SECONDED: Member Jensen**

That the Board of Education approve the minutes of the regular meetings of June 9 and June 23, 2009 and the special meetings of June 22 and July 14, 2009.

**AYES:** Jensen, McMahan, Mooney, Spencer, Tam

**NOES:** None

**MOTION CARRIED**

**COMMUNICATIONS:**

**Written Correspondence:** An e-mail dated August 4, 2009 from Karen Miller regarding Measure H; a letter dated July 31 from Kathy Moehring regarding Measure H.

**Superintendent's Report:** Superintendent Kirsten Vital introduced new staff, Ruben Zepeda – Interim Assistant Superintendent of Educational Services while Debbie Wong is out on medical leave, and Judy Parker – Interim CFO working with us through September. Also present was Robert Shemwell – Director of Compliance & Curriculum in Educational Services. At the August 25<sup>th</sup> meeting, additional staff who have joined us will be introduced.

Superintendent Vital reminded everyone that school begins on August 31 and everyone has been busy preparing, cleaning classrooms, finishing modernization projects, professional development, etc., and we greatly appreciate staff and how hard everyone's been working in preparation for the opening of schools.

We have prepared a weeklong professional development session with our Principals that we're calling "Passport to Learning". The first three days are "Boot Camp" and cover operational learning topics. The last 2 days of that week, Assistant Principals and Teacher Leaders will be invited to join us as we engage

in learning around their Theory of Action for the rest of the year. We are doing the work to come together as a team, and we invite Board Members to drop in and join us for any session of interest.

We will be engaging teachers in math staff development the week of August 24 in a partnership with the County Office of Education. School sites will be holding their own professional development on buyback days.

The district “Welcome Back” will be Friday, August 28 from 8:00 AM – 9:00 AM for all employees and will be held in Kofman Auditorium.

**Oral Communications:** None at this time.

**Board Oral Communications:** None at this time.

**Calendar Review:** President McMahon reviewed the calendar of events for Board Members.

**Closed Session Action Report:** There was no action taken in Closed Session.

### **Approval of Alameda Unified School District Vision, Guiding Principles, and Mission**

In accordance with Board Policy 0000 which states: “The Board shall review the district vision statements at least every three years or whenever a new Board Member or Superintendent joins the district. Following these reviews the Board may revise or reaffirm the direction it has established for the district”, the Board formed a working committee consisting of the Superintendent, Board Member Jensen, and Board member Mooney. The committee presented revised drafts of the Vision, Mission, and Guiding Principles which were discussed at the June 22, 2009 Special Board meeting.

After discussion, the Board agreed to the following statements which are being presented this evening for public adoption:

#### ***Alameda Unified School District Vision***

We believe that our diverse community of students, given a rigorous academic program in an inclusive, safe and secure environment, will be prepared to be responsible citizens.

#### ***Alameda Unified School District Mission***

AUSD will effectively use our limited resources to ensure that every student succeeds.

#### ***Alameda Unified School District Guiding Principles***

1. All students have the ability to achieve academic and personal success
2. Teachers will challenge and support all students to reach their academic and personal potential
3. Administrators have the knowledge, leadership skills, and ability to ensure student success
4. Parental involvement and community engagement are integral to student success
5. Accountability, transparency, and trust are necessary at all levels of the organization
6. Allocation of funds will support the vision, mission, and guiding principles

Once adopted, the Guiding Principles will replace the AUSD Superintendent’s Goal Area on agenda item cover pages.

#### **MOTION: Member Mooney**

That the Board of Education approve the Alameda Unified School District Vision, Guiding Principles, and Mission as submitted.

#### **SECONDED: Member Jensen**

**AYES:** Jensen, McMahon, Mooney, Spencer, Tam

**NOES:** None

## **MOTION CARRIED**

### **Discussion of California School Boards Association Policies Handbook**

The Alameda Unified School District operates under a set of policies, administrative regulations, and bylaws. AUSD has historically contracted with the California School Boards Association (CSBA) to host our policies online at [www.gamutonline.net](http://www.gamutonline.net) and to provide mandated and optional update information.

Through the years, AUSD's policies were not kept up-to-date. This past May, district staff worked with a representative from CSBA to thoroughly review every policy, administrative regulation, and bylaw in order to bring the district documents to legal compliance.

Any policy, administrative regulation, or bylaw that requires additional modifications or further discussion will be brought to the Board individually for discussion, revision, and approval at a future date.

The policy development workshop was conducted with all district office management staff over the course of 3 days at a cost of \$6,050. This included CSBA reformatting and typesetting all policies, administrative regulations, and bylaws and uploading to online policy system.

Superintendent Vital noted the updated policy manual with hardcopy print outs is currently available in the district office. We will be just finishing up a couple more policies, then the entire manual will be presented as a complete handbook on August 25<sup>th</sup>. Between January and June, when we are finished with the Master Plan process, if there is a particular policy a Board Member would like to look at, then we can pull those specific policies and plan those into winter/spring Board meetings.

Member Spencer asked if the public would have access. Superintendent Vital stated our policies would be available on our new website.

President McMahon, who participated in the process by reviewing the Board Bylaws section, explained how staff worked with the CSBA representative and literally did a side-by-side comparison between what was existing policy and what the CSBA legally-compliant recommended policy stated. Staff reviewed the policies to ensure compliance, and looked through text to determine if there were any local impacts. Local modifications were made when necessary.

Member Jensen asked if there was an urgency to the timing of approving the policy manual. Superintendent Vital noted policies and procedures are the backbone of any district and support the work we're doing instructionally. It's critical that we're operating based on solid policies that are legally compliant.

President McMahon noted it may work to have a Board subcommittee take sections of policy and go through them on an ongoing basis if anyone is interested in this type of work. This committee could be created as part of the annual organizational meeting in December.

### **Resolution No. 09-0051 Acceptance of Contract for Supply Transportation Services for the Special Education Department**

The Board of Education approved the request to go to Bid for Supply of Transportation Services for the Special Education Department at its March 24, 2009 meeting. After advertisement and public notification, several bids were received to provide such services. The Board of Education accepted the Special Education Transportation Bid from Petermann Ltd. At its May 26, 2009 meeting. Staff recommends that the Board accept the contract and authorize the Board president to sign.

Member Spencer noted she moved this item to the public agenda because it is an important issue to the community and appears to be a significant savings from what we had in the past. Member Spencer asked if taxis would be used to transport students.

President McMahon noted that under “Equipment Requirements”, the contract notes “contractor shall supply only certificated school busses”.

**MOTION: Member Mooney**

**SECONDED: Member Jensen**

That the Board of Education approve Resolution No. 09-0051 Acceptance of Contract for Supply Transportation Services for the Special Education Department as submitted.

**AYES:** Jensen, McMahon, Mooney, Spencer, Tam

**NOES:** None

**MOTION CARRIED**

**Board Member Reports**

Member Mooney noted he has been “college shopping” with his oldest son, visiting various campuses in different states, reading the books assigned to administrators over the summer, and happy to see the progress happening at Franklin School.

Member Jensen stated that in July, she and President McMahon attended a California Forward conference attended by 500 city/county school board members to discuss what it might look like if the state didn’t continue to make decisions that had such a tremendous impact on localities. Member Jensen also noted she has been working with County Supervisor Nate Miley, who in conjunction with Supervisor Keith Carson, are having a constitutional convention forum in September to see whether they can work together with interested people in Alameda County to help look at this issue. Member Jensen thanked the Superintendent and our new Legal Counsel, Danielle Houck, in their outreach efforts to the Measure H litigants.

Member Spencer added she attended the graduation on July 17 and went to Sacramento to meet with several charter school experts to increase her knowledge. Member Spencer noted she will be out of town on a family vacation and will not be present at the August 18 Master Plan Workshop, but will review the tapes of the event to stay apprised of what occurred.

Member Tam noted he visited WCDC and spoke with Carol Barton, the Director. WCDC has full enrollment and is excited about that. In addition, they have a sensory garden and create lesson around how they use it and experience it. Also, this Friday, August 14 at the Alameda Multi-Cultural Center, there will be a screening of “American Ramadan” at 7:00 PM.

President McMahon noted he sat in on the district office management retreat last week was inspired by the new executive leadership team as they focus on what they’re going to do for 2009/2010.

**Adjournment**

President McMahon adjourned the meeting at 7:15 PM.